

DONOR PRIVACY POLICY – ATHENAEUM OF PHILADELPHIA

The Athenaeum of Philadelphia respects the privacy of all donors. The Athenaeum believes in safeguarding personal information and ensuring that donor privacy is protected. Your name, address and any other personal data you provide will be used only by the Athenaeum to keep you informed of our activities including our programs, special events, and funding needs. If at any time you choose not to receive these communications, you may contact the institution and we will remove your name from our mailing list.

- The Athenaeum publishes a list of the names of donors in its Annual Report which is available on our website and in print, when requested. We respect all donor requests to remain anonymous.
- The Athenaeum does not rent, sell, give away, or trade its donor lists or any information contained on those lists. Donor information is used by the institution for charitable purposes only as described above and will not be used by any entity outside of the institution.
- The Athenaeum will permit only a limited number of authorized employees, who are trained in the proper handling of donor information, to have access to that information.
- The Athenaeum may be legally required to disclose information on occasion. The Athenaeum complies with all applicable legal requirements and standards.